Dear Unit Holder,

NOTICE IS HEREBY given of the 5th Annual General Meeting of Apollo Unit Trust Funds will be held as a virtual meeting via electronic means on Friday 28th June 2021 at 02.30 pm. Due to the ongoing COVID-19 pandemic and the related restrictions on public gatherings by the Government of Kenya, unitholders will not be able to attend the Annual General Meeting in person but will be able to register for, access information pertaining to the proposed business, follow the meeting in the manner detailed below and to vote electronically or by proxy. Unitholders may ask questions in advance of the meeting relating to the following business:

1. To read the notice convening the meeting and confirm presence of a quorum.

2. To receive, consider and if deemed fit, adopt the Annual Report and financial statements for the year ended 31 December 2020, together with the auditor’s report thereon.

3. To note that the auditors, PricewaterhouseCoopers LLP, will continue in office until the conclusion of the next Annual General Meeting and to authorise the Corporate Trustee to fix their remuneration.

4. To transact any other business of the unit trust funds of which due notice has been received.

Apollo Asset Management Company Limited
7th June 2021
NOTES

1. In view of the ongoing COVID-19 pandemic and the related Public Health Regulations and directives passed by the Government of Kenya precluding inter alia public gatherings, it is impracticable, as contemplated under Regulation 84 of the Capital Markets (Collective Investments Schemes) Regulations 2001, for the Apollo Unit Trust Scheme to hold a physical Annual General Meeting (AGM) in the manner prescribed in its Trust Deed.

2. Unitholders wishing to participate in the meeting should register for the AGM using any of the following:
   Through the web portal
   By logging onto and filling in the registration form. In order to complete the registration process, the unit holder will need to have their ID/Passport Numbers that were used to purchase their units, and/or their Account Number at hand. For assistance, they should dial the following number: (+254) 710 888 000 between 9.00 am to 4.00 pm from Monday to Friday except public holidays.

   Unstructured Supplementary Service Data (USSD)
   By dialling *483*560# and following the prompts. In order to complete the registration process, the unit holder will need to have their ID/Passport Numbers that were used to purchase their units, and/or their Account Number at hand. For assistance, they should dial the following number: (+254) 710 888 000 between 9.00 am to 4.00 pm from Monday to Friday except public holidays.

3. In order to complete the registration process, unitholders will need to provide details as requested. For assistance unitholders should dial the following helpline number: 020 364 1000 from 9:00 a.m. to 3:00 p.m. from Monday to Friday. Any unitholder outside Kenya should dial the helpline number to be assisted to register.

4. Registration for the AGM opens on 8th June 2021 at 9:00 a.m. and will close on 23rd June 2021 at 4.00p.m. Unitholders will not be able to register after 23rd June 2021 at 4.00 p.m.

5. The following documents may be viewed on the website https://www.apainsurance.org./financial_report.php:
   (i) a copy of this Notice and the proxy form;
   (ii) the scheme’s audited financial statements for the year 2020;
   (iii) the Abridged Report for the Year 2020

6. Every member entitled to attend electronically and vote at the above meeting is entitled to appoint a proxy to attend on his/her behalf. A proxy need not be a unit holder. Only one proxy is permitted i.e., a unit holder shall be entitled to appoint no more than one proxy to attend the annual general meeting. A form of proxy is enclosed and may be completed and signed by the unitholder or the duly authorised attorney of the unitholder and returned to Apollo Asset Management Company, or lodged at the offices of the Apollo Asset Management Company, 3rd Floor, Apollo Centre, Ring Road Parklands, Nairobi, Kenya so as to arrive not later than 48 hours before the meeting or any adjournment thereof. The proxy form is also available on the website via this link: https://www.apainsurance.org./financial_report.php
7. Any person appointed as a proxy should register no later than 23rd June 2021 at 4.00p.m. Any proxy registration that is rejected will be communicated to the unitholder concerned no later than 24th June 2021 to allow time to address any issues.

8. Unitholders wishing to raise any questions or clarifications regarding the AGM in advance may do so by:
   a) sending their written questions by email to unit.trust@apollo.co.ke;
   b) to the extent possible, physically delivering their written questions with a return email address to the registered office of the Funds at Apollo Centre, Ring Road Parklands, 3rd Floor, Westlands, Nairobi.
   c) sending their written questions with a return email address by registered post to the Company’s address at P. O. Box 30389-00100 Nairobi. Unitholders must provide their full details (full names, ID/Passport Number) when submitting their questions and clarifications.

Unitholders wishing to raise any questions or clarifications during the AGM may do so by:
   i) posting them on the live chat functionality enabled
   ii) requesting the Chair of the meeting for an opportunity by utilising the “Raise Hand” functionality

9. Duly registered unitholders and proxies will receive a short message service (SMS) prompt on their registered mobile numbers, 24 hours prior to the AGM acting as a reminder of the AGM.

10. Duly registered unitholders and proxies may follow the proceedings of the AGM using the livestream platform on https://escrowagm.com/apollo/signup.aspx and may access the agenda. Duly registered unitholders and proxies may vote (when prompted by the Chairman) if necessary. Results of the AGM shall be published within 24 hours following conclusion of the AGM.